



**MASTER FEE SCHEDULE**  
**Chapter 11 – Engineering Fees**  
**Plan Review & Permit Fees**  
 City of Chula Vista Development Services  
 276 Fourth Avenue, Chula Vista, CA 91910

**FEE BULLETIN**

**11-200**

May 2010

**DEFERRALS/WAIVERS**

1. Deferral of Public Improvements  
 Appeal fee .....\$200
2. Deferral of Underground Utilities  
 Deferral processing fee ..... Full cost recovery
3. Public Improvements Waiver  
 Waiver processing fee ..... Full cost recovery  
 Full cost recovery deposit..... \$1,000  
 Waiver appeal fee .....\$200

**COMMUNITY FACILITIES DISTRICTS**

1. Community Facilities District (CFD) Formation  
 Includes staff costs associated with the preparation of formation documents. Also includes cost of consultants hired by the City including the district financing team and administrator. All fees/staff time reimbursements made to the City per this section are eligible for reimbursement from bond proceeds or first annual levy.  
  
 District formation ..... Full cost recovery  
 Origination charge..... 1% of bond proceeds
2. CFD Administration  
Prepayment processing fee  
 Per parcel .....\$500

CFD Direct Payment Processing

Fee charged to property owners delinquent in payment of property taxes, requesting payment of special taxes directly to City. Fees are for parcels with delinquent special taxes and/or assessments in one or two districts. Additional fee of \$50 per district will be charged.

DELINQUENCY AMOUNT	PROCESSING FEE
\$0 - \$5,000	\$150
\$5,001 - \$10,000	\$250
\$10,001 - \$50,000	\$500
\$50,001 - \$100,000	\$1,000
\$100,001 - \$200,000	\$2,000
\$200,001 and up	\$3,000

**REIMBURSEMENT DISTRICTS**

1. Reimbursement District Formation  
 Includes staff costs associated with preparation of the estimated costs of the facilities, determination of the benefited area, estimate of the proper assessment and actual costs of all notices published or mailed pursuant to Chapter 15.50 of the Chula Vista Municipal Code.  
  
 District formation ..... Full cost recovery

**PLAN REVIEW**

1. Adjustment Plat Examination Fee  
 Property line adjustment plat..... \$1,050  
 Consolidation plat, 2 or more parcels .....\$950

*Both the property line adjustment plat and consolidation plat fees include a certificate of compliance, if needed, at no additional cost.*

2. Certificate of Compliance  
 Filing fee .....\$200
3. Tentative (Preliminary) Parcel Map  
 Map review ..... Full cost recovery
4. Final Parcel Map  
 Map review ..... Full cost recovery

*Map review full cost recovery deposit does not include checking of any required improvement plans or inspection of improvements.*

5. Final Subdivision Map and Improvement Plans  
 Map and/or plan review ..... Full cost recovery  
 Final Map recordation fee ..... Actual cost
6. Landscape & Irrigation Plans  
 Plan review ..... Full cost recovery

**PERMITS****1. Construction Permits – Administration and Plan Review**

Construction cost &lt; \$10,000.....\$250

*Additional inspection and traffic control fees shall be collected as appropriate.*

Construction cost &gt; \$10,000.....Full cost recovery

**2. Construction Permits – Inspection**

Inspection fee is calculated as a % of the estimated construction cost according to the following schedule.

Estimated Construction Cost

\$0 - \$1,999 .....	10%
\$2,000 - \$4,999 .....	8%
\$5,000 - \$9,999 .....	6%
\$10,000 or higher .....	Full cost recovery

**3. Grading Permits**Plan review .....Full cost recovery  
Construction inspection, admin ... Full cost recovery**4. Driveways, Excessive Width**Filing fee .....\$250  
Appeal fee .....\$250**5. Encroachment Permit**

Per Chula Vista Municipal Code § 12.28.050

Permit ApplicationReview by City Engineer.....\$275  
Review by City Council .....\$850Permit Inspection

Inspection fee is calculated as a % of the estimated construction cost according to the following schedule.

Estimated Construction Cost

\$0 - \$1,999 .....	10%
\$2,000 - \$4,999 .....	8%
\$5,000 - \$9,999 .....	6%

**6. Temporary Encroachment for storage of building materials in City right-of-way (e.g. roll-off dumpsters)**

Nonrefundable application fee ..... \$50

*If materials are placed in the street by applicant prior to issuance of a temporary encroachment permit, the application fee shall be doubled.***7. Wireless Telecommunications Facilities in the Public Right of Way**Administrative ..... \$3,689  
Public hearing ..... Full cost recovery**8. Utility Permits**

Utility Permit fee is calculated based upon the cost of replacement of the surface improvements (including the top three (3) feet of any trench or any other excavation) within the City right-of-way.

Cost < \$10,000 .....\$300  
Cost of \$10,000 or greater ..... Full cost recoveryUtility permit written agreement exception

If cost &lt; \$10,000 and meets the following requirements, the City may provide for utility permit processing fee, if any, in a separate written agreement between the City and the permittee.

- Includes less than 150 feet of excavation
- Less than 7 days in duration
- Does not require trench shoring
- Is not constructed on a road wider than two lanes
- Not near a signalized intersection

**9. Construction Security Deposit Bookkeeping Fee**

Security bookkeeping fee.....1% of security amount

*Security bookkeeping fee shall be deducted from each bond, prior to release to depositor.***10. Work Without a Permit**

Penalty, in addition to regular permit fee.....\$500

**FULL COST RECOVERY**

For all full cost recovery fee items, an initial deposit shall be collected to cover the City's full cost, including overhead, incurred in conjunction with review and processing as requested by applicant. Additional funds may be collected, as required, to cover City costs. Should the application be withdrawn at any time, the deposit shall be adjusted to cover the City's actual costs, including overhead, up to that time. Any funds remaining on deposit at the time of the completion or withdrawal of the application shall be returned to the depositor, after accounting for expenses incurred to date.

See Master Fee Schedule Fee Bulletins 1-100 and 1-200 for additional discussion of full cost recovery and current hourly rates.